

**PEACE OFFICER BASIC TRAINING
PREPARING THE ENROLLMENT PACKET**

ACADEMY NAME: _____ ACADEMY #: _____

- _____ **SF110unv – STUDENT ENROLLMENT LIST – TO BE SUBMITTED WITH ALL PAPERWORK**
- _____ NO LESS THAN 10 STUDENTS UNLESS APPROVED BY THE EXECUTIVE DIRECTOR
- _____ STUDENTS LISTED ALPHABETICALLY BY LAST NAME
- _____ IF NON-FULLTIME STUDENT (E.G., COURT OFFICER PLUG-INS), LIST THOSE STUDENTS SEPARATELY AT THE BOTTOM OF THE FORM
- _____ INDICATES REVISED & SIGNED BY SCHOOL COMMANDER
- _____ **SF106bas – DRUG SCREEN ACKNOWLEDGMENT**

CATEGORIES OF STUDENTS AND PAPERWORK TO BE SUBMITTED

OPEN ENROLLMENT STUDENTS

- _____ SF115unv – STUDENT ENROLLMENT/CERTIFICATION RECORD
- _____ SF114bas – STUDENT HEALTH DATA FORM
- _____ POBT STUDENT HANDBOOK ACKNOWLEDGMENT & VERIFICATION
- _____ SF104unv – FERPA CONSENT TO RELEASE STUDENT INFORMATION, IF REQUIRED
- _____ SF102unv – REQUEST FOR NATIONAL WEBCHECK TO BE ATTACHED TO SF110unv (IF NOT SUBMITTED AT OPENING AUDIT)
- _____ SF195bas – BASIC TRAINING PHYSICAL FITNESS ASSESSMENT FORM (REVIEWED IF NOT SUBMITTED AT OPENING AUDIT)

TRAINING RECRUITS (IF RECRUIT IS EMPLOYED BY TRAINING AGENCY)

- _____ SF118bas – TRAINING RECRUIT LETTER
- _____ SF115unv – STUDENT ENROLLMENT/CERTIFICATION RECORD
- _____ SF114bas – STUDENT HEALTH DATA FORM
- _____ POBT STUDENT HANDBOOK ACKNOWLEDGMENT & VERIFICATION
- _____ SF104unv – FERPA CONSENT TO RELEASE STUDENT INFORMATION, IF REQUIRED
- _____ SF102unv – REQUEST FOR NATIONAL WEBCHECK TO BE ATTACHED TO SF100unv, IF NOT SUBMITTED AT OPENING AUDIT
- _____ SF195bas – BASIC TRAINING PHYSICAL FITNESS ASSESSMENT FORM (REVIEWED IF NOT SUBMITTED AT OPENING AUDIT)

Compliance Specialist: _____ Date: _____